



## YEARLY KICK-OFF MEETING 2016-2017

### PRESENTATION

After the summer break, our yearly Activities Kick-Off meeting will gather members of the UEF Bureau, Secretary Generals (and/or Presidents) of UEF national sections (or their representatives), chairs of the political commissions and working groups as well as other interested members of the Federal Committee. Half of the day will be devoted to our political priorities and half of the day to shaping together our work plan for the next 12 months.

**Each national section is kindly invited to do its best to participate with its Secretary-General or President or other representative.**

### DRAFT AGENDA

Saturday, 10 September

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| 10.00 | Arrival and registration  |
| 10.30 | <b>SESSION I: FOCUSING POLITICAL PRIORITIES FOR THE NEXT YEAR</b> <ul style="list-style-type: none"><li>• UEF and JEF to present the European view</li><li>• Each representative of a national section to present in 10 minutes:<ul style="list-style-type: none"><li>(1) the European political debate in her/his country,</li><li>(2) the view of his/her organisation on the political priorities for the federalist movement</li></ul></li><li>• Wrapping up some proposals</li></ul> |
| 12.30 | Lunch break   |
| 13.15 | <b>SESSION II: WHAT TO DO AND HOW? DEVELOPING A COMMON WORK PLAN FOR THE YEAR</b> <ul style="list-style-type: none"><li>• UEF and JEF to present the European priorities and plans</li><li>• Presentation by Chair of the UEF FC Task Force “Campaigns, Actions and Outreach”</li><li>• Discussion and wrap-up of some proposals</li></ul>  |

15.00 **SESSION III: INITIATIVES FOR ROME MARCH 2017**

15.30 Coffee break

16.00 **SESSION IV : DEVELOPING NATIONAL SECTIONS**

Each representative of a national section to present in 5 minutes:

- status of membership in 2015-2016 and any initiatives to increase membership;
- 1-2 key political or organisational activity/initiatives planned by her/his section in the coming months and that could be a best practice for other sections

17.30

**SESSION V: PREPARING THE WORK OF THE FEDERAL COMMITTEE**

- Political Commissions and Working Groups
- Working Groups
- Preparation of next meetings in 2016-2017

18.00 Closing of the day

Optional: common drinks in a nearby location (details will be given at the meeting)

Optional: common dinner (details will be given at the meeting)

## **PARTICIPATION CONDITIONS AND REGISTRATIONS**

1. No participation fee.
2. Lunch and coffee breaks are provided by UEF.
3. Common dinner on Saturday evening is optional (25 Euro). Please note that, in the event that you register and select the dinner and eventually do not attend, you will be still be requested to pay the 25 Euro.
4. Participants are kindly requested to provide their original travel ticket, hotel bills and other subsistence costs as evidence of participants' own contribution to the event.
5. Travel reimbursement is available as follows:

A partial travel reimbursement is available for (a) secretary generals, presidents or other representatives of national sections, (b) members of the Bureau, and (c) chairs of political commissions and working groups of UEF and JEF Federal Committees. The reimbursement will be paid for the part of the travel costs above 50€, if any, at a rate of 75% and with a maximum of 200€ (provided that low costs airlines are used, whenever available). **The reimbursement will be paid in cash at the event.**